



Insurance Company Statement of Fact

Instructions

This form may only be used by an insurance company licensed to do business in Texas that acquired ownership or possession of a motor vehicle through payment of a claim at least 30 days before the date of this application and is unable to obtain a properly assigned ownership document from the owner. Additionally, the application must be in the name of the insurance company. **Note:** Registration will not be issued.

At least two written notices must be sent to the owner(s), and lienholder(s), if any, of record attempting to obtain the certificate of title or proper assignment of the certificate of title for the motor vehicle. Proof of notifications are not submitted with the application for title, but must be retained by the insurance company.

Required Documents to Transfer Ownership:

1. **Application**
 - *Application for Texas Title and/or Registration* (Form 130-U) if applying for a regular Texas title or
 - *Application for Salvage or Nonrepairable Vehicle Title* (Form VTR-441) if applying for a Salvage or Nonrepairable Vehicle Title
2. **Insurance Company Statement of Fact (Form VTR-331-INS)**
3. **Certificate of Title** (if available) – any unassigned or improperly assigned title in the insurance company's possession.
4. **Proof of Paid Claim** – a copy of the payment document indicating the insurance company has made payment of a claim involving the motor vehicle including an electronic check, canceled check, or screen print from the insurance company's database that identifies the type of payment method.
5. **Vehicles Last Titled Outside of Texas**
 - The applicable selection identifying the connection to Texas must be made in the "Last Titled Outside of Texas" section on *Application for Salvage or Nonrepairable Vehicle Title* (Form VTR-441) if applying for a salvage or nonrepairable title.
 - Vehicle identification number (VIN) verification. The VIN can be verified by checking the applicable box in the "Certification" section. Alternatively, the *Law Enforcement Identification Number Inspection* (Form VTR-68-A) may be provided in lieu of making the certification.
 - Certified weight certificate for commercial vehicles. **Note:** Not required for an application for a Salvage or Nonrepairable Vehicle Title.

Where to Submit Applications:

- If applying for a Texas title, the *Application for Texas Title and/or Registration* (Form 130-U) and required supporting documents must be submitted to a county tax assessor-collector's office.
- If applying for a Salvage or Nonrepairable Vehicle Title, the *Application for Salvage or Nonrepairable Vehicle Title* (Form VTR-441) and required supporting documents must be mailed to the Texas Department of Motor Vehicles (see Form VTR-441).

Vehicle Information

Vehicle Identification Number	Year	Make	Body Style	Model
Previous Title/Document Number	Previous Title State		License Plate State and Number (if any)	

Insurance Company Information

Name		Claim Payment Date		
Address	City	State	Zip	
Authorized Agent First Name	Middle Name	Last Name	Suffix (if any)	
Email (optional)	Phone Number (optional)			

Certification – State law makes falsifying information a third degree felony

I certify I am an authorized agent of the above named insurance company, a loss claim was paid and accepted for this vehicle, and two separate written notices were sent requesting surrender or proper assignment of the original vehicle title. The statements on this application for the above described vehicle are true and correct to the best of my knowledge.

- This vehicle was previously titled out of state. Therefore, I certify the insurance company has made a physical inspection of the vehicle and found the permanent vehicle identification number to be as indicated above.

Signature of Authorized Agent _____ Printed Name (Same as Signature) _____ Date _____